

**GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF DISTRICT ADMINISTRATION
BLOCK NO.4, A.P. SECRETARIAT
ITANAGAR**

NO. DAD- 8/98

Dated Itanagar the 6th Nov, 2017.

ORDER

Sub: Exercise of Administrative and Financial Powers to the Divisional Commissioners.

Reference is invited to Circular No. Pers-94/2017 dated Itanagar the 26th Oct/17 issued by the Personnel Department vide which all DCs/ ADCs and other Heads of Units in the districts were directed to comply with the Govt. Notification dated 9th June/2017 (copies of which are annexed herewith).

The Notification dated 9/6/2017 lists various Administrative and Financial powers of Divisional Commissioners, which include powers of HoD (Secretary) within their respective jurisdiction. Further, it also grants them (Div. Commissioners) power to sanction Earned Leave up to a period of 15(fifteen) days, GPF of all officials/officers including APCS officers, Tour of DCs etc.

Accordingly, all the DCs are hereby advised to follow the above Notification and Circular in letter and spirit. Henceforth, all the files concerning the issues delegated to the Divisional Commissioners must be sent to the offices of the respective Divisional Commissioners. The District Administration Department will not accept or entertain any proposal from the districts on the issues in respect of which powers have been delegated to the Divisional Commissioners.

This issues with the approval of the Competent Authority.

All Deputy Commissioners

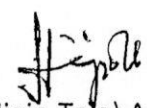
Sd /-(Azimul Haque) IAS
Secretary (DA)
Govt. of Arunachal Pradesh
Itanagar

M/ NO. DAD-9/98/ 383

Dated Itanagar, the 09-01- 2018.

Copy for information to:

1. The Secretary to the Governor of Arunachal Pradesh, Itanagar.
2. The Secretary to the HCM, Govt. of Arunachal Pradesh, Itanagar.
3. PPS to HCM, Govt. of Arunachal Pradesh, Itanagar.
4. PS to all Ministers/Speaker/Dy. Speaker, Arunachal Pradesh, Itanagar.
5. PS to all Parliamentary Secretaries, Arunachal Pradesh, Itanagar.
6. The Divisional Commissioners (East) and (West), Govt. of Arunachal Pradesh.
7. All Commissioners/ Secretaries/ Special Secretaries/ Addl. Secretaries/ Joint Secretaries/ Deputy Secretaries and Under Secretaries, Govt. of Arunachal Pradesh, Itanagar.
8. The Director (Printing), Govt. of Arunachal Pradesh, Itanagar.
9. Office copy.


(Higio Tala) APCS
Deputy Secretary (DA)
Govt. of Arunachal Pradesh
Itanagar

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Photo

Dy. No. 981
Commissioner (Fisheries)

**GOVERNMENT OF ARUNACHAL PRADESH
DEPARTMENT OF PERSONNEL: AP CIVIL SECRETARIAT
BLOCK NO.IV:4th FLOOR: ITANAGAR.**



No PERS-94/2017

Dated, Itanagar the 9th June 2017

NOTIFICATION

In order to strengthen the institution of Divisional Commissioners in the State and in the interest of Public Service, the Governor of Arunachal Pradesh is pleased to delegate the Administrative and Financial powers to the Divisional Commissioner (East) and Divisional Commissioner (West), Arunachal Pradesh with immediate effect until further orders as follows :-

- (a). **ADMINISTRATIVE JURISDICTIONS OF DIVISIONAL COMMISSIONER (EAST) WITH ITS HEAD QUARTER AT NAMSAL AND DIVISIONAL COMMISSIONER (WEST) WITH ITS HEADQUARTER TEMPORARILY AT YUPIA IN PAPUM PARE DISTRICT :-**

Sl No	Name of districts under Divisional Commissioner (East)[Head Quarter: Namsal]	Sl No	Name of districts under Divisional Commissioner (West) [Head Quarter temporarily at Yupia in Papum Pare district]
1	Lohit	1	Tawang
2	Anjaw	2	West Kamang
3	Tirap	3	East Kameng
4	Changlang	4	Papum Pare
5	Lower Dibang Valley	5	Lower Subansiri
6	Dibang Valley	6	Kurung Kumey
7	East Siang	7	Kra Daadi
8	Upper Siang	8	Upper Subansiri
9	Longding	9	West Siang
10	Namsal	10	Lower Siang
11	Siang	11	Itanagar Capital Complex

- (b). **ADMINISTRATIVE POWERS OF DIVISIONAL COMMISSIONERS (EAST) AND DIVISIONAL COMMISSIONER (WEST).**

- (iii) Exercising full supervisory control of all Departmental Heads at the Divisional and District level.
- (iv) Monitoring the Implementation of all Developmental Schemes including all the Centrally Sponsored Schemes/Programmes and State Sponsored Schemes and Projects.
- (iii) Management of Natural Calamities. Resolving all issues pertaining to Disaster Management.
- (iv) Monitoring of implementation of Social Forestry Schemes, illegal destruction of Forest and Encroachment of Forest.
- (v) Exercising the Power of Head of Department (Secretary) in respect of all administrative and financial powers within his jurisdiction.
- (vi) Carrying out formal inspection of DC's office and all other offices in the District, from time to time.
- (vii) For opening/creation of new Administrative Centres, the proposal has to be submitted by the concerned Deputy Commissioner to the Government with the approval of the respective Divisional Commissioner.

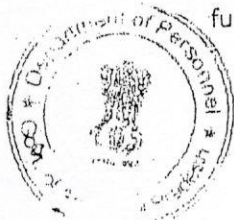
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See (P)

[Signature]

- (viii) All schemes/projects of the Districts shall be prepared under the guidance, control and supervision of the Divisional Commissioners. The Divisional Commissioner shall monitor the schemes undertaken/executed by all the Engineering Departments and assess the quality of the works and the expenditure for execution of the schemes vis a vis the actual sanctioned estimates by the Government on the Project. He/She shall be the overall in-charge of the works department of all the Districts falling under his jurisdiction.
- (ix) Appellate Authority in respect of all officials for whom Appointing Authority is Deputy Commissioners.
- (x) Appellate Authority on all Revenue Matters under respective administrative jurisdictions.
- (xi) Initiating Annual Performance Appraisal Reports (APARs)
- (a) For Deputy Commissioners as Reporting Officer.
 - (b) For APCS officers and other District Level Officers - Reviewing Authority
 - (c) Accepting Authority in respect of officers of the level of Executive Engineers of all the Works and Engineering Departments.
- (xii) Power to grant following kinds of leave.
- (a) Casual leave of DCs, All India Service officers (AIS), APCS officers and District Level Officers including the Works Departments under his jurisdiction.
 - (b) Earned Leave upto a period of 15 days to DCs, All India Service officers (AIS), APCS and District level officers including the Works Department. If leave applied is more than 15 days then approval of the Government / Administrative Department has to be obtained.
- (xiii) Power to sanction LTC if combined with leave up to 15 days, [The Establishment of Divisional Commissioners shall maintain a separate Service Book for each Officer under his jurisdiction and details of leave/increment etc. In respect of the Officers shall be reconciled every year with concerned parent Department]
- (xiv) Power to approve tour of the DCs and all other District Level Officers within his jurisdiction and within the State.
- (xv) Power to countersign the TA/TTA bills of DCs & other District Level Officers.
- (xvi) Power to sanction GPF of APCS Officers.
- (xvii) All the DCs shall report to the Divisional Commissioners and function under their control and supervision.
- (xviii) The Divisional Commissioner shall judiciously assess and evaluate the staff strength of officers and officials in each office falling under his jurisdiction and set up his office by requisitioning officers and officials which are excess from all the offices functioning under his jurisdiction.

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(c) FINANCIAL POWERS OF DIVISIONAL COMMISSIONER (EAST) AND
DIVISIONAL COMMISSIONER (WEST)

- (iv) For grant of Administrative Approval and Expenditure Sanction in respect of any Proposal/Scheme/ Project upto Rs.50 lakhs.
- (v) DCs shall submit the BE & RE proposals with the approval of respective Divisional Commissioners to the Government.
- (vi) Power to sanction Peoples Presents as follows:-
 - (a) Rs 15000/- for border areas.
 - (b) Rs. 10000/- for other areas.

This supersedes all orders issued by the Government of Arunachal Pradesh in this regard.

Sd/-
(Shakuntala D Gamlin)
Chief Secretary,
Government of Arunachal Pradesh,
Itanagar.

Dated, Itanagar the 27 June 2017

Memo No PERS-94/2017/1878
Copy to:-

1. The Secretary to the Governor of Arunachal Pradesh, Itanagar.
2. The Secretary to the HCM, Government of Arunachal Pradesh, Itanagar.
3. PPS to HCM, Government of Arunachal Pradesh, Itanagar.
4. PS to all Ministers/Speaker/Deputy Speaker Arunachal Pradesh, Itanagar.
5. PS to all Parliamentary Secretaries, Arunachal Pradesh, Itanagar.
6. US to Chief Secretary, Government of Arunachal Pradesh, Itanagar.
7. PS to Principal Secretary(Personnel, AR/Home & Vig), Govt of A.P., Itanagar. He is requested to take up the matter with the Government on proposals for creation of Group A posts under the Offices of Divisional Commissioners as per requirement.
8. The Divisional Commissioners(East) and (West); Government of Arunachal Pradesh, Itanagar.
9. All Commissioner/ Secretaries/Special Secretaries/Addl Secretaries/ Joint Secretaries/Deputy Secretaries and Under Secretaries Government of Arunachal Pradesh, Itanagar.
10. The Commissioner(DA), Govt. of A.P., Itanagar. He is requested to take up the matter with the Government on proposals for creation of Group B,C & D posts under the Offices of Divisional Commissioners as per requirement.
11. The Commissioner(Finance), Govt of AP, Itanagar.
12. All Deputy Commissioners/Additional Deputy Commissioners, Arunachal Pradesh, for information and necessary action please.
13. The Deputy Commissioner, Yupia Papumpare /Namsai, Arunachal Pradesh, for information and necessary action please.
14. The Director(Printing), Govt. of A.P., Naharlagun. He is requested to publish the same in the next issue of the Official Gazette and forward 200 copies to the department of Personnel Govt.of AP, Itanagar, for office use.
15. Office copy.
16. Spare copy.



(Azimul Haque)
Secretary(Personnel)
Government of Arunachal Pradesh,
Itanagar.